

Sample Child Safeguarding Risk Assessment

Assessment of Risk for Young People (under 18 years) in accordance with section 11 of the *Children's First Act 2015* and with the requirements of Standard 1 of the *Safeguarding Children Policy and Standards for the Catholic Church in Ireland 2016*

NAME OF ACTIVITY _____ **LOCATION:** _____

Risk Identified	Risk Level	Potential risk of Harm	Procedure in place to manage risk identified
Volunteering	H	Access to young people by strangers or adults	Correct recruitment procedures, Garda Vetting, Code of Behaviour for Adults
In sacristy area before and after celebration of Eucharist	M	Access to young people by strangers or other adults	Parent Supervision in Sacristy before and after Mass
	M	Risk of harm from other peer group members	Anti-Bullying Policy
Liturgical Celebrations: First Communion, Confirmation Christmas, Easter etc	M	Risk of Photography and or Video Recording	Only designated photographers allowed
		Risk of use of Mobile phone	Mobile phones to be turned off
Attendance at Funerals during school hours	M	Access to young people by strangers or adults	Permission sought from parent/guardian Organised accompaniment from school to Church and back to school
Outings	H	Access to young people by strangers or other adults	Adequate number of supervisory adults present
		Accidents/incidents/ inappropriate activity by young people	Adequate planning and preparation by Activity organisers Permission for participation in activity received from parent/guardian Information on particular medical conditions has been received and recorded by those organizing outing
		Dangers posed by unfamiliar environments	Safety briefing for adults assisting in supervision Safety instructions provided to young people

		<p>Young person separated from group</p> <p>Transport arrangements: Public Transport – Bus Hire Company Private Transport (Parents)</p> <p>Traffic accidents/ serious injury/death.</p> <p>Weather conditions: Hypothermia, Heatstroke Sunburn, etc</p>	<p>Assurance obtained from Activities Centre being visited that staff are competent to instruct and lead participants of the group's age range on the activity</p> <p>Appropriately stocked first-aid-kit and trained first-aider available</p> <p>Group should be easily identified – colour of tops etc</p> <p>Head count by a designated person to be carried out before departure, after various activities and before return journey. Young people made aware of action to take if separated from group</p> <p>Supervisor(s) has fully charged and 'in credit' mobile phone Emergency phone numbers must be held by trip organiser/supervisor</p> <p>Contact details for On-Site Security should be available</p> <p>Insurance cover Driving Licence Condition of vehicle(s) Contact number of assistance in event of breakdown</p> <p>Safety belts to be worn at all times while being transported Safety belts should never be shared.</p> <p>Weather conditions to be assessed prior to trip and appropriate procedures to be put in place re clothing, water proofs, hats, sun cream etc.</p>
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